



Univerza v Ljubljani



UNIVERSITÀ DEGLI STUDI DI TRIESTE, ITALIA
and
UNIVERZA V LJUBLJANI, LJUBLJANA, SLOVENIJA

**EXECUTIVE AGREEMENT FOR THE MANAGEMENT OF
DOUBLE DEGREE STUDY PROGRAMS IN**

MATHEMATICS

Article 1

Participating Universities

1.1. Univerza v Ljubljani, Fakulteta za matematiko in fiziko, and Università degli Studi di Trieste, Facoltà di Scienze Matematiche, Fisiche e Naturali, agree on Double Degree Programs in Mathematics, to award a double academic title of Univerzitetni diplomirani matematik (Univerzitetna diplomirana matematičarka) / Laurea in Matematica.

1.2. Legal foundations are the following:

- Lubiana: Zakon o visokem šolstvu (33.b člen)/(Atto sugli Studi Superiori, 2004), Merila za akreditacijo(6., 8., 12 in 19. člen) /(Atto sul riconoscimento e la valutazione dell'educazione, 2004) nello Statuto dell'Univerza v Ljubljani (196. člen);

- in Trieste: D.M. 22/10/2004, n. 270, "Modifiche al regolamento recante norme concernenti l'autonomia didattica degli atenei, approvato con decreto del Ministro dell'Università e della ricerca scientifica e tecnologica 3 novembre 1999, n. 509" (art. 3), Regolamento Didattico d'Ateneo dell'Università degli Studi di Trieste (art. 2, comma 6).

1.3. A "*Letter of Intent to Establish a Joint Program*" has been signed by the Chancellor and the Dean of the Faculty of Mathematics and Physics of the Univerza v Ljubljani on December 13, 2006 and by the Chancellor and the Dean of the Faculty of Mathematical Physical and Natural Sciences of the Università degli Studi di Trieste on January 23, 2007.

Article 2

Objectives

2.1. The purpose of cooperation is to establish Double Degree Programs in Mathematics (hereinafter referred to as "Programs"), one at each University, involving students and teachers of both Universities in order to develop and advance the study of Mathematics, giving the opportunity to those students enrolling in the Programs and fulfilling their requirements to obtain a Double Degree in Mathematics, having legal validity in Slovenia and Italy.

2.2. Besides the degree, Programs have the aim to enhance the mobility of students and to foster the understanding of reciprocal different cultures. At the same time the international dimension of study programs will broaden their personal horizons and will give them a competitive edge looking for an adequate employment.

2.3. Programs will also promote the development and intensification of cooperation among both Universities, the mobility of professors and researchers and the dissemination of scientific and educational experiences.

Article 3

Role of Partner Universities

3.1. Both Universities are equal partners in the Programs. Programs are managed by a Joint Committee composed of 6 members, professors and researchers appointed by the Board of the Faculties, 3 from each University. The Committee is chaired by two coordinators, one from each University.

3.2. Each University appoints a Coordinator for the Program, who is in charge of the coordination of the Joint Committee and who acts as a contact person between students and both Universities. The Coordinator is also responsible for the exchange of the information related to the Programs among the Universities.

3.3. The Joint Committee will meet at least once a year. If required it can meet more often. It discusses administrative and academic questions related to the Programs.

3.4. The Joint Committee:

- resolves on the rules to select the eligible candidates and makes the selection;
- reports the Programs development to the Faculties of both Universities.

The Joint Committee proposes and submits to the Board of the Faculty of each University:

- the rules to prepare the study programs of the students participating to the Programs;
- the grading comparison system to recognize the previous career and to assign marks for exams;
- the method to establish the assignement of grades for the degree.

Article 4 **Students participating to the Programs**

4.1. Programs are open to all students in Mathematics regularly enrolled in the three years undergraduate courses at both Universities. Participating students remain enrolled at their home Universities for the whole duration of the Programs and remain subject to the rules of their respective didactic regulations, except for what differently stated in this Agreement.

4.2. Both Universities will formally recognize the previous career of the students enrolling in the Programs, in terms of ECTS.

Article 5 **Application and admission**

5.1. Students intending to join a Program must apply during their second year of study. Pre-enrolment applications will include a short c.v. of the candidate, with marks of past examinations, any language certificate, and proposed study program at both Universities.

5.2. The maximum foreseen number of students enrolled at each University in each cycle of the Programs is five.

5.3. Students are expected to consult the local Coordinator before submitting their applications. Both Universities will publish the Call for applications on the same day. The Call will indicate deadlines for: the pre-enrolment application, the publishing of the list of courses, the final application and the completion of requirements for admission. Stated dates are the same for both Universities.

5.4. To allow proper preparation of pre-enrolment applications and the arrangement of the applicants' study programs, each University will publish the list of courses of the following year at least two weeks before the final applications' deadline.

5.5. The Joint Committee evaluates all the applications at its own unappealable judgement and publishes the list of eligible candidates by April 30.

5.6. The top five eligible candidates who meet all eventual requirements for the admission to the third year of study at the home University by the date specified in the Call for

application will be enrolled in a Program. The list of the enrolled students will be published by the Joint Committee by September 30.

Article 6 Tuition

- 6.1. Tuition fees are paid only at the home University. Students will not be asked to pay any fee at the partner University.
- 6.2. Guest students have the same access to the libraries, computer and other facilities as the local students.
- 6.3. Students enrolled in the Programs are insured by the home University (through a leading insurance company) against third-party liability and against accidents at work.

Article 7 Semester at Partner University

- 7.1. In the Programs students' learning achievements are graded according to ECTS (European Credit Transfer and Accumulation System). Both Partner Universities acknowledge that this system perfectly matches their own didactic activities grading charts. Particularly, Università degli Studi di Trieste recognizes, (for the sole purpose of the Programs) the equivalence between 1 CFU (Credito formativo universitario) and 1 ECTS credit adopted by Univerza v Ljubljani. Therefore, CFU and ECTS are equivalent to the sole purpose of this agreement.
- 7.2. Students participating in the Programs are encouraged to spend the whole third year of study at the Partner University. They are required to spend at least one semester and to obtain at least 30 ECTS of their study's course at the Partner University, according to their study program.
- 7.3. Local Councils at the Partner Institution provide guest students with basic information about the available housing, language schools, and other facilities.

Article 8 Study Programs

- 8.1. 1st and 2nd year study programs at both Universities are similar with a few differences. Annex 1 contains a Comparison Chart.
- 8.2. Students participating in the Programs will be subject to the didactic regulations of their home University. Their study programs have to be approved by the competent body of the home University.

Article 9 Final Examination

- 9.1. Programs students at both Universities are required to defend a written final thesis corresponding to 6 ECTS that is co-tutored by two teachers, one from each University. The thesis which will be a cooperative work between both Universities will be preferably written in a foreign language with extended abstracts, both in Italian and in Slovenian, to be proposed to a mixed Committee.

Article 10
Academic title and Diploma

- 10.1. The double degree Univerzitetni diplomirani matematik (Univerzitetna diplomirana matematičarka)/ Laurea in Matematica and the two separate diplomas will be awarded to students having successfully discussed their thesis after having obtained 180 ECTS, at least 30 of which must be obtained at the Partner University.
- 10.2. Awarded degrees are fully valid in the issuing Country.
- 10.3. Students' participation in the Programs as well as their precise course of study will be recorded in the Diploma Supplement.
- 10.4. The ceremony of titles award will take place at one of the Universities in rotation.

Article 11
Students database

- 11.1. All data about enrolled students and awarded degrees are handled by home Universities.
- 11.2. Both Partner Universities are required to share all data related to the Programs and enrolled students.
- 11.3. On the Italian side, in compliance with D.Lgs. 196/2003, the data supplied will be handled to the sole purpose of fulfilling the obligations of this agreement. On the Slovenian side the same will be guaranteed in compliance with the equivalent national regulation.

Article 12
Didactical Cooperation

- 12.1. Both Universities will promote their teachers' mutual didactical cooperation.
- 12.2. For each academic year, each University will avail itself of the cooperation of a professor of the Partner University, depending on funds raised.
- 12.3. Professor's Home University will consider didactical cooperation activities in compliance with its Regulations. For Università degli Studi di Trieste these activities exceed his or her required didactical tasks.
- 12.4. Partner Universities will organize a permanent Seminar which will propose a yearly series of lectures to be held at each University.

Article 13
Financial issues

- 13.1. Students are required to provide for their travel expenses and all the living costs. They are encouraged to apply for financial support from various agencies and programs for students mobility.

13.2. Programs do not require any additional funding to Partner Universities. All the course work is done within the regular teaching loads of the existing courses at Partner Universities.

Article 14
Quality assessment

14.1. Each University will look after the quality of didactical, scientific and administrative activities of its Program.

14.2. They will strive towards improvements in their own Program's activities to promote the study of mathematics in their countries.

Article 15
Final conditions

15.1. Both Universities engage themselves to allow students enrolled in the Programs to finish their studies. Should this Agreement be terminated, students will complete the course at the home University.

15.2. Each University can cancel its participation in Programs, by a written communication at least two academic years in advance.

15.3. The first cycle of Programs will start enrolling students in the academic year 2008/2009. The first exchange of students is scheduled in the academic year 2009/2010.

15.4. This agreement is drawn up in Italian, Slovenian and English and signed in two (2) original copies in each language by the legal representative of each Partner University and Partner Institution. In case of any doubt regarding the information contained within said agreement the reference text will be the English version.

15.5. The date of the Agreement is that affixed to the last signature.

Università degli Studi di Trieste
The Chancellor
Prof. Francesco Peroni

Univerza v Ljubljani
The Chancellor
Prof. Andreja Kocjančič

Place and date

Place and date

Università degli Studi di Trieste
The Dean of the
Faculty of Mathematical Physical and
Natural Sciences
Prof. Rinaldo Rui

Univerza v Ljubljani
The Dean of the
Faculty of Mathematics and Physics
Prof. Franc Forstnerič

Place and date

Place and date