



ACADEMIC YEAR 2022/2023

**CALL FOR APPLICATIONS FOR THE MASTERS DEGREE COURSE
DOUBLE DEGREE STUDY PROGRAMME IN
PRODUCTION ENGINEERING AND MANAGEMENT – INGEGNERIA GESTIONALE PER LA PRODUZIONE
(CLASS LM-31 OF MASTERS DEGREES IN ENGINEERING MANAGEMENT)**

RESERVED FOR EUROPEAN CITIZENS AND EQUALISED

(The English version of this call for applications is for information only. Course requirements, etc are covered by prevailing Italian legislation)

1. LIMITS OF APPLICATION

This announcement regulates the admission of EU citizens and equalized to the Double Degree Master Study Program in Production Engineering and Management – Ingegneria Gestionale per la Produzione – 2022/2023 academic year.

In accordance with the Italian D.M. 22nd October 2004, n.270, a Double Degree Study Program has been activated in collaboration with the Technische Hochschule Ostwestfalen-Lippe – University of Applied Sciences and Arts of Lemgo (Germany) to attain the double degree Master in Production Engineering and Management – Ingegneria Gestionale per la Produzione, of the class of masters degrees in Ingegneria Gestionale (Engineering Management) LM-31 from the Italian side, and Master of Science in Production Engineering and Management from the German side.

The program involves earning 120 ECTS credits (European Credit Transfer System), where one ECTS credit is recognised as being the equivalent of one Credito Formativo Universitario (CFU) in the Italian system and of one base unit in the German evaluation system.

The course will last two academic years.

Teaching will take place at the Pordenone, branch of the University of Trieste, in Italy and at the Technische Hochschule Ostwestfalen-Lippe – University of Applied Sciences and Arts in Lemgo (Germany), where students must attend the first semester of the second year and obtain 30 (thirty) ECTS.

Teaching will be carried out in English.

The course is open to applicants according to the Italian laws: article 2 of the law 2nd August 1999, n.264.

Admission to the course will be based on the requirements described below in art.3 and 6 of this call, on the order of academic ranking and restrictions on the number of places available.

2. PLACES AVAILABLE

The places for the first year of course reserved for EU citizen and equalized are no. **12 (twelve)**.

Places of category of foreign nationals (non-EU) residing abroad, regulated by Call published on March 22, 2022, which are left vacant, will be made available.

Equalized citizens are those of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino and Santa Sede and nonEU citizen already regularly present in Italy.

For candidates holding dual-nationality one of which is Italian, the Italian nationality will be considered. (art.19, point 2, law 218/1995).

3. REQUIREMENTS FOR ADMISSION

Requirement for admission to Master Course of art.1 is the possession of the following requirements:

- 1) Bachelor Degree with **final mark not less than 85/110** in one of the classes (D.M. 16th March 2007):
 - L-7 Civil and Environment Engineering;
 - L-8 Information Engineering;
 - L-9 Industrial Engineering.

Engineering degrees different from the above, including non-Italian qualifications, may be judged appropriate by the Admissions Commission, art. 5, although the minimum mark and 180 ECTS requirements remain.

- 2) knowledge of **English language equivalent to level B2** of the Common European Framework. Adequate knowledge of the English language, certified either by the internationally recognized B2 certification level or by passing a test equivalent to the B2 certification level.

4. HOW TO SUBMIT APPLICATIONS

The Call is published in the Official University website (www.units.it/ateneo/albo).

Applicants must submit application only on-line by the deadline of **September 8, 2022 by 12:00**, after which no applications will be considered.

At the moment the application is presented, the candidate must be graduated or, if not yet graduated (including undergraduate cases of the same degree) must have achieved an adequate number of university credits (CFU), fixed in at least 150 CFU for three-year degrees with an average votes of not less than 23/30. In addition, also the candidate who does not possess the certification regarding the knowledge of the English language may apply and participate in the selection, under the conditions described in art. 5.

The application for admission must be filled online, as follows:

- 1) connect to online service <https://esse3.units.it/Home.do>, sign up, in the event they do not already hold university credentials, and proceed with authentication.
- 2) from the Menù, select the voice *Home >> Test di ammissione (accesso programmato)*, and sign up for the competition.
- 3) Upload the following documents in PDF format:
 - 3a - Self-certification of the degree and examinations passed - the form can be found on the page of your course of study. Self-certification must include the academic degree held by the candidate and all examinations passed, credits acquired with relevant dates, votes and scientific disciplines (SSD) of the corresponding courses;

Or, if you have not yet graduated:

 - 3b - academic degree of the enrollment and the plan of studies, complete with examinations passed and to be passed; or, **if you possess a degree of study abroad**;
 - 3c - degree certificate containing the list of taken exams and the scale of values to which the score refers final and the scores of the exams, with the specified minimum positive scores. The certificate must be legalized or have an Apostille (except for the countries adhering to agreements on legalization exemption) and it must also be officially translated into either Italian or English
 - 3d - english language certification;
 - 3e - a valid identity document.
- 4) pay the selection fee of € 30,00 within the **term of April 28, 2022** exclusively by using PagoPA . Details about PagoPA and its use can be found at "[F.A.Q. PagoPA e modalità di pagamento tasse universitarie](#)" reachable from <http://www.units.it> >Studenti>>Tasse e agevolazioni>>Modalità di pagamento.
No other payment methods are allowed.

Candidates, in order to undergo the verification of the requirements referred to in paragraph 6, must have paid the registration fee no later than the day of the test.

Applicants from this university must not enter the self-certification referred to in point 1 because the data relating to their careers are sent from the Office to the Commission. The undergraduates are, however, obliged to verify that all the examinations passed and the acquired credits are present in their online booklets and to promptly report to areatecnoscientifica.ammissioni@amm.units.it any examinations/credits that are not yet registered; in absence of alerts the examinations passed and the credits will be acquired from the booklet at the expiration date of the submitted to the selection.

5. CONDITIONAL ADMISSION TO THE SELECTION FOR STUDENTS STILL TO GRADUATE

Students who have gained by **the deadline of 8 September 2022** at least 150 credits and a mean mark of not less than 23/30, may register conditionally for the selection process. This will give them the right to access places, which may eventually be left vacant at the end of the selection and registration procedure, on the condition that they graduate by the end of February 2023.

These candidates must then confirm within **January 11, 2023** that they have been awarded their degree in December 2022, or within the **March 9, 2023**, if it took place in February 2023. These deadlines are absolute

6. VERIFICATION OF QUALIFICATIONS AND REQUIREMENTS

The admission requirements of all the candidates will be examined on **September 15, 2022** including those who have not yet graduated and to whom point 5 above refers. There will be an individual interview with all the candidates at the University site in via Prasecco 3/a in Pordenone, **starting from 14:30**. During this interview, the Commission will also examine each candidate's English language ability; candidates who present valid test results demonstrating a B2 knowledge or above will not be tested in English.

7. ADMISSION RANKING LIST

The Admission Ranking list will be created from among the candidates in possession on date September 8, 2022 of all the academic and other requirements, based on their final degree marks and the English language test. For qualifications awarded abroad, the mark will be changed into one out of 110; if the degree certificate does not show the final mark, the candidate's position in the Admission Ranking list will be calculated on the basis of the average mark of the examinations passed.

In the case of an equal position, precedence will be given on the basis of the higher average mark in the examinations passed, weighted for the relative number of credits. In the case of further equality, the Commission will decide on the basis of the individual interview held previously

The **Ranking List** will be published on **September 21, 2022** in the Official University website <http://www.units.it/ateneo/albo>.

Candidates who are not yet graduated, and for whom the check on the requirements has been positive, will be placed on a provisional Admission Ranking list created on the basis of the average mark in the examinations passed up to the moment the application was presented, weighted according to the credit value. Following the final degree examinations sessions in December and February, and depending on the availability of places in the course, a second and a third Admission Ranking list will be created for those who graduated in December 2022 and February 2023 with a minimum final mark of 85/110.

The second and third Admission Ranking lists will be published by the January 18, 2023 and the March 16, 2023 respectively in the Official University website <http://www.units.it/ateneo/albo>

All these publications are the equivalent of an official communication. **There will be no individual communication.**

If the number of candidates admitted to the course, including those whose admission depends on their graduation, is equal to or less than the number of places available, there will not be an Admission Ranking list but rather a simple list of those admitted.

The Admission Ranking list or the list of candidates admitted will also be published in the section <https://corsi.units.it/IN13/iscrizione>

8. ENROLMENT

Registrations will be collected up to the number of available places, following the order in the Admission Ranking list.

Those admitted from the first list must register using the below specified on-line procedure **by the deadline of October 6, 2022 at 12:00** and complete it by payment of the first instalment of taxes and contributions within the same date, otherwise you lose the registration right.

Those admitted from the successive update of the list must apply within

- January 25, 2023 at 12:00 (second list update),
- March 23, 2023 at 12:00 (third list updates).

In the case there was not an Admission Ranking Lists, but only an Admission list, the Candidates admitted on condition may register as soon as they have graduated, but in no case after the deadline of March 23, 2023. At the time to register, students must close previous universities or equivalent curricula.

ENROLMENT PROCEDURE

The application for enrolment must be filed on-line by 12:00 on the expiry date and must be completed with the payment of the first instalment of taxes and contributions by the same date.

Candidates having a foreign degree must before proceeding to enrolment deliver the documentation indicated on the web page <https://www2.units.it/stranieri/> to the Info Point Office of Student Secretariat (Piazzale Europa 1 - Trieste). Otherwise they will lose the right to enrolment. Under penalty of cancellation of the enrolment, this documentation must be consistent with that already submitted during the application.

To enrol, candidates who are admitted must:

- 1) Access the procedure from the home page <https://www.units.it/> and login using the credentials (username and password) received when signing up for the selection process;
- 2) Proceed with matriculation by entering the required data and attachments
- 3) Pay the first installment of taxes and contributions exclusively by PagoPa service: on use see “F.A.Q. PagoPA® e modalità di pagamento tasse universitarie” *Studenti >>Tasse e agevolazioni >>Modalità di pagamento e rimborsi.* (or <https://www.units.it/en/prospective-students/fees-and-concessions>).

By selecting the link “pagamenti” of online service it is possible check the status of the payment

(a green light indicates the crediting) The update takes place in real time

Payment must be made within the peremptory deadline set for enrolment.

No other payment methods are allowed.

Those admitted candidates, who do not apply within deadline terms as above, will lose the right to the enrolment and the remaining vacant posts will reassigned to eligible candidates not admitted.

Candidates non EU must exhibit to the Students Secretariat the valid permit of stay.

Within the deadlines set for the enrolment application, candidates who have obtained their educational qualification abroad must send the required documents indicated on <https://www2.units.it/international-students/> web page according to the modality that will be indicated on the same page.

Under penalty of forfeiture of enrolment, this documentation must comply with that already transmitted electronically.

The amount of tuition fees and the terms to request the adjustment to their economic condition are contained in the Manifesto taxes, contributions and exemptions - a.y. 2022/23, which is published in the in the Official University website and in the home page www.units.it >studenti>tasse e agevolazioni>avviso tasse contributi ed esoneri.

The Double Degree Program also provides for the payment of a fee at the University of Lemgo, for the six months frequency.

9. ACCESS TO OFFICIAL DOCUMENTS, HANDLING PERSONAL DATA AND RESPONSIBILITY FOR THE ADMINISTRATIVE PROCEDURE

The collected personal data will be processed, within the institutional aims of the University and this particular selection procedure, in particular with computer tools, pursuant to Art. 13 of UE Regulation 2016/679. The University may process personal data relating to the performance of its institutional functions without the prior consent of the person concerned within the limits of the applicable law.

The above data may also be used, in aggregate form and for statistical purposes, also by the Ministry of Education, University and Research.

The provision of such data is mandatory for the purposes of assessing the participation requirements, under penalty of exclusion from the insolvency proceedings.

The data controller is the University of Trieste, with registered office in Trieste, Piazzale Europa 1.

The data processed for the purposes described above will be communicated or will be accessible to employees and collaborators of the competent university offices, which are, to this end, adequately instructed by the owner. The university may communicate the personal data of which it is also the owner to other public administrations if they have to treat the same for any proceedings of their own institutional competence and for all those public subjects to which, in Presence of the relevant assumptions, the communication is compulsory by Community provisions, rules of law or regulation.

The management and preservation of personal data collected by the university takes place on servers located within the university and/or on external servers of suppliers of certain services necessary to the administrative technical management that, for the purposes of the performance Request, they may become aware of the personal data of the persons concerned and that they will be duly appointed as responsible for the processing pursuant to art. 28 of the Rules of Procedure.

Candidates shall be granted the rights set out in the arts. 15-21 of the abovementioned EU regulation and, in particular, the right to access personal data, to ask for its rectification, integration and cancellation, and to obtain the limitation of treatment

Candidates are granted access to the documentation of the competition procedure, according to the current law (Law 241/90 and Italian Presidential Decree 184/2006).

The data controller is the University of Trieste - P.le Europa, 1 - 34127 Trieste.

Pursuant to Italian Law 241/90, the Head of the Administrative Procedure is the Head of the Secretarial Office of the Scientific Technology Area - Life and Health Sciences of the University of Trieste.

CONTACTS

- Enrolment Office: areatecnoscientifica.ammissioni@amm.units.it
- International Students: international.students@amm.units.it
- Pordenone Campus Student Office: biscontin@cspn.units.it
- Website: <http://www.cspn.units.it>
- Support services : [Servizio disabilità e DSA](#)

The location of information points/windows, access methods and opening times to the public can be found on [Orari segreterie](#).

Notices relating to admission procedures and other acts related to them are published on the pages of the respective courses of study, which can be accessed from <http://www.units.it> >> *Futuri studenti*>>*Come iscriversi*.

All notices and other acts connected are published on <https://corsi.units.it/IN13/iscrizione> In the same site find this Call and all needed forms.

Trieste, June 7, 2022